SUMMARY OF ENVIRONMENTALLY RELATED CHANGES REFLECTED IN WBS 6.2

The final version of WBS 6.2 reflects virtually every change for which statewide environmental staff submitted suggestions during FY 04's formal WBS update effort. In fact, all of the changes listed in WBS 6.2's "Appendix A: List of Changed Activities from WBS 6.1" were the result of Environmental submittals

A synopsis of the changes/additions follows:

Project Shelving/Unshelving - Codes have been added for Shelving/Unshelving in PID (100.05.20/.25), PA&ED (100.10.20/.25), PS&E (100.15.20/.25), Construction (100.20.20/.25), and Right-of-Way (100.20.20/.25).

Prepare/Update Administrative Record - Codes covering the Administrative Record have been added for PA&ED (100.10.30), PS&E (100.15.30), Construction (100.20.30), and Right-of-Way (100.25.30).

Environmental Study Requests - A new WBS code has been added at 160.30 to cover "begin environmental" study requests.

Phase II Archaeological Studies located at 165.20.15 - This coding has been *redefined* to address only Phase II studies that involve: 1) a project with a single build alternative; or 2) projects where multiple-alternatives have the same impacts to all historic properties. Multiple alternative projects with differential impacts are now covered under new WBS 180.10.05.40, thus allowing conformance with SHPO direction to not conduct Phase II investigations on sites located in all alternatives. Collectively, these changes also allow Environmental work to be more accurately resourced and reported at the appropriate points in project delivery.

Circulate for Review - Old WBS 180.10.05.10 has been redesignated as 180.10.05.05 in order to correct a long-standing numbering error.

Section 106 Consultation and Memorandum of Agreement - A new WBS code has been added at 180.10.05.40 in order to cover Phase II investigations for multi-alternative projects having differential impacts to cultural resources, as noted in Bullet 4, above.

Prepare/Update Summary of Environmental Commitments - Codes have been added to cover preparation/updating of the Environmental Commitments Summary at PA&ED (180.15.20), Obtain Permits, Agreements and Route Adoptions (205.10.60), Mitigate Environmental Impacts and Clean-Up Hazardous Wastes (235.40), and Perform Construction Engineering and General Contract Administration (270.70).

Environmental Certification at RTL - Beginning October 1, Environmental Certification at RTL is mandatory for all projects. In anticipation of this requirement, a code was installed at 260.15.15.

A couple of other WBS related items deserve note:

Change Control - WBS version 6.2 also includes provision for addressing change control. See page 17 of WBS 6.2.

WBS-RBS Correlates - HQ Program Project Management (HQPPM) has repeatedly reaffirmed that project resourcing is **NOT** limited to the RBS codes listed alongside corresponding WBS entries (this while acknowledging that some Project Managers were adhering to this practice). To further reinforce this position, HQPPM has indicated that they will be removing ALL RBS correlate listings during the next WBS revision cycle. The bottom line is that Environmental Units should be both appropriately resourced and, in the event you are not, charging to the appropriate activity is necessary in order to quantitatively establish actual "need".

The following is a link to an Excel chart summarizing all the WBS codes where environmental might have involvement for any given project. **Staff may wish to use this as a checklist for resourcing, work plans, and other efforts [LINK to INTERNET, FORMS]**